



Career Readiness Requirement

Verification Form: **PAID INTERNSHIP**

In order to fulfill this requirement, Intern **MUST** fill out the online survey at -

<http://www.surveygizmo.com/s3/3523773/Career-Readiness-Program-2-0-Years-2-5-Intern-Experience-Survey>

PRODUCTION COMPANY

Date _____ Queue # _____

Project Title _____

Primary Contact Name _____

Email Address _____

Office Phone _____ Cell Phone _____

CAREER READINESS ORGANIZATION

School OR Career Based Learning Program _____

Program Type/Degree Type _____

SITE BASED SUPERVISOR

Name _____ Position _____

Email _____ Phone _____

INTERN INFORMATION

Name _____ Age (must be at least 18 years of age) _____

Course _____

Email _____ Phone _____

Internship Description (location, duration, production area) _____

Internship Hours: PROJECTED	Start Date	End Date	Total # of Hours
Minimum 75 Hours	_____	_____	_____

Production Company Authorization

Name _____

Date _____

Intern Acknowledgement

Name _____

Date _____

Internship Hours: COMPLETED	Start Date	End Date	Total # of Hours
Minimum 75 Hours	_____	_____	_____

Production Company Authorization

Primary Contact _____

Signature _____

Date _____

Reviewed timecards, payroll record, etc.

Intern Acknowledgement

Name _____

Signature _____

Date _____

Reviewed timecards, payroll record, etc.